



WINDMILL HARBOUR ASSOCIATION

ON GRADE ADDITIONS & ALTERATIONS

Return completed application to IMC Resort Services, Inc., 2 Corpus Christie Pl. #302, Hilton Head Island, SC 29928.
Please direct questions to: 843-785-4775 ext. 110 or by email to Jaime@IMCResortServices.com.

Date:		Street Address:	
Lot #:		Owner Name:	
Mailing Address:			
Phone #:		Email:	

Description of alteration: *Please provide detailed scope of work, sample or picture of material(s), picture(s) of the location being altered and sketch/plans of alteration. Alteration should be shown on site plan.*

Contractor Information: *Contractors must be licensed & insured, please provide proof of such.*

Name:		Phone #:	
Email:			

County Permit Required:	<input type="checkbox"/> Yes – <i>please provide copy of county permit.</i>	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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Dumpster/Portable Potty/Storage Container Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Please make check(s) payable to Windmill Harbour POA.

Permit Fee Required with Application:	<input type="checkbox"/> \$250 > 200 sq. ft.	<input type="checkbox"/> \$125 ≤ 200 sq. ft.	
Deposit Required upon Project Approval:	<input type="checkbox"/> \$2,500 > 200 sq. ft.	<input type="checkbox"/> \$1,000 ≤ 200 sq. ft.	

Owner's Signature:	
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