



**WINDMILL HARBOUR
ASSOCIATION**

TREE REMOVAL/ PRUNING APPLICATION

Owner Information:

Date:		Street Address:	
Lot #:		Owner Name:	
Mailing Address:			
Phone #:		Email:	

Arborist / Tree Service Contractor Information:

Company:		Phone #:	
Email:			

Please attach copy of license, insurance certificate, & report from tree service / arborist.

Tree(s) Requested for Removal / Trimming:

Location <small>**ALL TREES LISTED MUST BE ON OWNER'S PROPERTY.</small>	Species	Diameter @ 4' above ground	Removal or Trim	Reason for Removal/Trimming	Replacement, if any

Please mark the tree(s) requested for removal / trimming by tying a ribbon around the tree(s).

The ARB is not responsible for confirming ownership of the tree(s). It is the responsibility of the applicant (owner name listed above) to acquire permission from the owner of the tree, if different from applicant, prior to any trimming and/or removal of the tree.

\$50 Fee Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<i>Application fee is not required for trimming. Fee is required for all tree removals.</i>
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Beaufort County approval is required only if the home was built after April 1999 or if it is a species tree. The Beaufort County Zoning Department # is 843-470-2780. Any request to remove a species tree must include a letter from a certified arborist stating the reason for removal.

Owner's Signature: _____

Once approved by the ARB, the tree company and/or owner will be notified and the ARB tree permit will be issued to the security gatehouse for the tree company to pick up upon arrival to perform approved work.

Return form to: % IMC Resort Services, 2 Corpus Christi #302, Hilton Head, SC 29928 or by
Fax: 843-785-3901 or email: Jaime@IMCResortServices.com