



WINDMILL HARBOUR  
ASSOCIATION

**VERTICAL ADDITIONS & ALTERATIONS APPLICATION FORM**

|                  |  |                 |  |
|------------------|--|-----------------|--|
| Date:            |  | Street Address: |  |
| Lot #:           |  | Owner Name:     |  |
| Mailing Address: |  |                 |  |
| Phone #:         |  | Email:          |  |

**Description of alteration:** *Please provide detailed scope of work, sample of material(s), picture(s) of the location being altered and elevation drawing of alteration, etc. Site plan required if change in footprint or adding fencing/wall, etc.*

**Contractor Information:** *Contractors must be licensed & insured, please provide proof of such.*

|        |  |          |  |
|--------|--|----------|--|
| Name:  |  | Phone #: |  |
| Email: |  |          |  |

|                         |   |                             |                              |
|-------------------------|---|-----------------------------|------------------------------|
| County Permit Required: | <input type="checkbox"/> Yes – <i>please provide copy of county permit.</i> | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
|-------------------------|---|-----------------------------|------------------------------|

|   |                              |                             |
|---|------------------------------|-----------------------------|
| Dumpster/Portable Potty/Storage Container Required: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|------------------------------|-----------------------------|

*Please make check(s) payable to Windmill Harbour POA.*

|   |  |  |  |
|---|--|--|--|
| Permit Fee Required with Application:   | <input type="checkbox"/> \$2,700<br>Under roof > 800 sq. ft. | <input type="checkbox"/> \$1,700<br>Under roof ≤ 800 sq. ft. | <input type="checkbox"/> \$250<br>Not under roof |
| Deposit Required upon Project Approval: | <input type="checkbox"/> \$7,500+<br>Under > 800 sq. ft.     | <input type="checkbox"/> \$7,500<br>≤ 200 sq. ft.            | <input type="checkbox"/> 1,000<br>Not under roof |

*Please be sure contractor is aware of the community's rules and regulations. If street parking is needed, the contractor must make parking arrangements with security prior to commencing work.*

|                    |  |
|--------------------|--|
| Owner's Signature: |  |
|--------------------|--|

